

Job Description

Title: Motor Mechanic

Scope and Purpose of the job

Dismantling and removing engine assemblies, transmissions, steering mechanisms and other components. Repairing and replacing worn and defective parts. Assembling and installing mechanical components. Performing scheduled maintenance services, such as oil changes, lubrication and engine tune-ups.

Essential skills

High level attention to detail skills

Strong problem solving ability

Highly organised

Desire to continuously learn

Excellent Interpersonal skills

Basic computer skills

Responsible To: Workshop Manager

Main Duties

1. Complete Quality Check Form throughout mechanical tasks.
2. Detecting and diagnosing faults in engines and parts.
3. Dismantling and removing engine assemblies, transmissions, steering mechanisms and other components, and checking parts.
4. Repairing and replacing worn and defective parts, referring to service manuals as needed.
5. Performing scheduled maintenance services, such as oil changes, lubrications, engine tune-ups and ensure compliance with pollution regulations.
6. Diagnosing and testing parts with diagnostic scan tools.
7. Dismantle and reassemble vehicle body components.
8. Wear appropriate PPE.
9. Knowledge of Jump starting modern vehicles.

10. Accurate time recording on iBodyshop.
11. Oversee and train enthusiastic Apprentices.
12. Identify, address and record safety problems within production area.
13. Adhere to the company policies, procedures and standards.
14. Maintain a clean workplace, tools and equipment.
15. Maintain equipment in a safe and serviceable condition.
16. Advise Workshop Manager of any supplements (extra damage, sublet or parts) not on Job Sheet.

Key Performance Indicator

Ensure main duties are adhered to

Complete job within set target ensuring weekly performance is 80%

Less than 5% Reworks / parts breakages

Ensure iBodyshop is used correctly

Maintain Mechanical tools and equipment in working order

Quality work

Key Behaviour Indicator

Adapt to changing conditions

Respectful and courteous communication

Handle stress effectively

Make quick decisions in the best interest of the company, per the main duties of your position

Follow direction from Workshop Manager and General Manager

Think outside the norm and offer production improvements to the General Manager

Uniform to be worn and professional and clean appearance to maintained at all times

Above the line behaviour – being positive and solution driven